

**GREATER BERLIN BUSINESS AND PROFESSIONAL ASSOC.
MONTHLY MEETING MINUTES
ZOOM MEETING**

Thursday, December 10, 2020 – 7:00 PM

MEETING CALLED TO ORDER – by Betty Velie at 7:05 pm.

Roll Call of Officers: All were in attendance

- **President:** Betty Velie
- **Vice President:** Johnnye Ervin
- **Treasurer:** Joe Hoffmann
- **Secretary:** Kevin Lyons

ATTENDEES: Please state full name when making a motion.

ACTIVE MEMBERS: Betty Velie, Johnnye Ervin, Kevin Lyons, Joe Hoffmann, Carolyn Lutz, Kathy Betz, Mike Lutz, Sharon Ammann, Bob Foster

APPROVAL OF MINUTES: Motion to approve November meeting minutes: Johnnye Ervin. **Seconded by Kathy Betz** All in favor or opposed: **Ayes** have it, no one opposed.

TREASURER’S REPORT: Joe Hoffmann reported a balance of \$4,581.83 as of November 30, 2020.

Motion to approve Treasurer Report in the amount of \$ 4,581.83 made by: Kevin Lyons. **Seconded by Johnnye Ervin**

All in favor or opposed: **Ayes** have it, no one opposed.

1. Committee Report:

- a. **Membership:** Renewal information our goal is to send out during the month of January, if possible. Transitioning with new officer will need to be done first.

2. Motion to approve the following as Executive Officers effective January 1, 2021

President	Betty Velie, Marie Fleche Memorial Library
Vice President	Johnnye Ervin, Accel
Treasurer	Carolyn Lutz, Chick-Fil-A
Secretary	Kathleen Betz, PARA PLUS TYPING AND NOTARY SERVICE

Motion to receive and approve new officers’ made by Joe Hoffmann **Seconded:** Kevin Lyons

All in favor or opposed: **Ayes** have it, no one opposed

3. Swearing in of Newly Appointed Board Members: (Oath’s were emailed to expedite due to Zoom)

Oath of Office Administered by: Betty Velie for following:

Johnnye Ervin, Carolyn Lutz and Kathleen Betz

Oath of Office Administered by: Johnnye Ervin for Betty Velie

- A meeting was scheduled with Joe Hoffmann, Carolyn Lutz and Betty Velie to transfer banking accounting signatures and paperwork.
- A meeting date was also scheduled with the new executive officers.

OLD BUSINESS:

- 1. First Responders Recognition – on-hold due to upsurge of COVID and upcoming Holiday Season

NEW BUSINESS:

- 1. Due to Holiday season and new officers, a transition will need to be completed. Betty Velie requested that the January meeting be postponed to accomplish said task.

Motion to cancel January meeting made by Kevin Lyons **Seconded:** Johnnye Ervin

2. Discussed letter received by attorney's office Pamela D. Hargrove regarding incident during 2017 Fall Festival. Betty contacted the law office and explained that we did not have any information regarding the above incident. All reports were filed by the Berlin Boro police department. The plaintiff's insurance company did contact some individuals regarding this incident and they took statements via phone. I informed them if any additional information is required of our organization please contact me via my cell phone number which I gave to them.

OPEN TO FLOOR:

Betty wanted to acknowledge Joe Hoffmann's resignation as Treasurer, particularly in reestablishing GBBPA. In addition, his several years of dedication to our various projects that included Christmas decorations, 4th of July, our annual Fall Festival and cocktail party. Betty also thanked Kevin Lyons with his assistance to GBBPA as our secretary for the past two years. Kevin was very involved with our projects that included the 4th of July, cocktail party, and Co-Chaired the 9th Annual Fall Festival.

Motion to adjourn was made by Joe Hoffmann. **Seconded** by Kevin Lyons
Meeting adjourned at 7:45 pm.

Next GBBPA meeting date: February 11, 2021.

Respectfully submitted by,
Betty Velie
President GBBPA